

**GUIDANCE NOTE No: 38/99**

**REVISION No: 11**

## **Issue of Temporary Permit to Serve – Open Waters (Seagoing – Outside Sheltered Waters)**

Applicants requiring a temporary permit to serve for the operation as Master of Class 2B, 2C, 3B, 3C vessels within Open Waters need to:-

1. Complete an application form;
2. Provide proof of identification – refer to Guidance Note No. 46/2000;  
Note: Minimum age requirements for the issue of the permit are as follows:-
  - Coxswain 18 years old
  - Master Class 5/Skipper Grade 3 19 years old
3. Hold a certificate of competency one grade lower than the temporary permit applied for  
ie. a person applying for a temporary permit to serve as Master Class 5 must already hold a certificate of competency as Coxswain;
4. Hold a valid Shipboard Safety course certificate;  
Please note that the fire-fighting and sea survival elements of a Shipboard Safety course must have been completed within the 5 years prior to the issue of the seafarers' first temporary permit.
5. Hold a current Senior First Aid certificate;
6. Have completed a radar course if the operational area exceeds 15 nautical miles from the coast;
7. Hold an appropriate radiotelephony certificate;
8. Satisfactorily complete an eyesight test with an optometrist or doctor (an eyesight test form is available from this office). Note: A pass in the eyesight test is valid for two (2) years;
9. Provide a letter from the master of the vessel(s) attesting to the competence of the applicant;
10. Have demonstrated sea service experience to merit the granting of the temporary permit;
11. For operations exceeding 15 nautical miles from the coast a pass in the appropriate coastal navigation examination is required;
12. Provide a letter from the owner of the vessel that there is no other suitably qualified person for the posting and detailing the name of the vessel(s) and proposed area of operation and type of operation (fishing, charter, etc);

13. Pass an oral assessment at the Marine Safety Branch; and
14. Pass a practical assessment on board the vessel and demonstrate knowledge based on the syllabus in Attachment "A";
15. Pay fees of \$83 (comprising of an application fee of \$30, \$33 for the practical assessment plus \$20 for the issue of the permit);
16. Provide 2 colour passport photographs.

**A practical and oral assessment onboard the vessel will only be undertaken after Items 1-12 and 15-16 have been completed and provided to the Marine Safety Branch.**

The permit will be valid for a maximum of 12 months only and will not be revalidated.

### **Note**

1. For night time operations applicants must pass the colour vision section of the eyesight test.
2. For vessels with safety manning that allow the master to also hold a marine engine driver qualification applicants also need to pass a practical assessment of their engineering competence or hold the applicable engineering certificate of competency. A fee of \$33 is applicable.
3. The permit will be restricted to a particular distance off the coastline and to a particular vessel.

Fees include GST where applicable.

Any inquiries relating to the issue of a permit should be directed to the Senior Nautical Officer, telephone 8924 7133.

Signed by: Sri Srinivas  
Date Issued: 27 March 2008

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#### **For further information contact Marine Safety Branch:**

2nd Floor, Energy House, 18-20 Cavenagh, Darwin NT 0800, GPO Box 2520, Darwin NT 0801

Telephone: 08 8924 7100, Facsimile: 08 8924 7009

Email: [marinesafety@nt.gov.au](mailto:marinesafety@nt.gov.au)

<http://www.nt.gov.au/dpi/>

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**SYLLABUS FOR PRACTICAL/THEORY EXAMINATION  
FOR ISSUE OF A TEMPORARY PERMIT TO SERVE**

**1. SAFETY EQUIPMENT/DISTRESS SIGNALS**

- (a) Describe the safety equipment required for the vessel(s).
- (b) Where is it stowed.
- (c) Demonstrate the wearing of a lifejacket.
- (d) What distress signals are onboard?
- (e) Demonstrate how they are used.
- (f) What other means you can use to indicate a distress situation.

**2. EMERGENCY PROCEDURES**

- (a) List action taken in the event of an electrical fire in engine compartment.
- (b) Action taken in the event of flooding.

**3. RECOGNITION OF ENGINE FAULTS**

- (a) Overheating.
- (b) Loss of oil pressure.
- (c) Lack of fuel.

**4. ENGINE CHECKS (PRESTART)**

- (a) Fuel system
- (b) Lube oil.
- (c) Battery system.
- (d) Water intake valve.

**5. ENGINE CHECKS (POST START)**

- (a) Cooling water flow.
- (b) Fuel or water leaks.
- (c) Oil pressure.

**6. PRECAUTIONS TAKEN WHEN REFUELLING VESSEL.**

**7. ABILITY TO USE COMMUNICATION EQUIPMENT ONBOARD**

**8. RULES OF THE ROAD**

- (a) Head on.
- (b) Crossing.
- (c) Overtaking.
- (d) Giving way.

# **VESSEL HANDLING**

- 1. UNBERTHING (In various wind/current conditions)**
- 2. BERTHING (In various wind/current conditions)**
- 3. MAN OVERBOARD PROCEDURES**
  - (a) Incorporating short turn around
  - (b) Using current and wind to advantage.
  - (c) Steps in recovering person
  - (d) Speed and position of vessel in conjunction with person.
  - (e) Communication with crew
- 4. COMING UP TO FIXED OBJECT OR MOORING**
  - (a) Utilising wind and current to advantage.
  - (b) Speed of vessel.
  - (c) Maintaining directional control of vessel ahead and astern.
- 5. EMERGENCY STOP MAINTAINING DIRECTIONAL CONTROL**
- 6. DISCUSS RESPONSIBILITIES OF MASTER AND CREW.**
- 7. ACTION TAKEN IN THE EVENT OF A STEERING MALFUNCTION**
- 8. DEMONSTRATE STOP/START PROCEDURES.**